

# Social Innovations for Upskilling of Vulnerable Youth

## Self-assessment questionnaire for applicants

This questionnaire for applicants outlines key requirements to have in mind before submitting a project application. It is designed for project applicants to check whether:

- Their project application complies with the requirements set out in the Call Conditions.
- All mandatory questions in the application are answered.
- All essential elements are embedded in the application.
- All mandatory annexes are attached, etc.

If you answer with YES to all questions, your application is ready for submission.

No	Question	Answer
<b>APPLICATION ELIGIBILITY</b>		
1	Are all project participants (applicant, co-applicants, and associated partners) established and registered in the Member States?	<input type="checkbox"/>
2	Does your project consortium include at least one co-applicant from an EU Member State other than the coordinator?	<input type="checkbox"/>
3	Does your project consortium include a potential co-funder? Is its role as a potential funder indicated in the application?	<input type="checkbox"/>
4	Are all legal entities in your project consortium free from being subject to EU restrictive measures?	<input type="checkbox"/>
5	Does the applicant (coordinator) meet operational capacity criteria, and is the operational capacity confirmed by required supporting documents?	<input type="checkbox"/>
6	Does your project target vulnerable youth, and is this indicated in the application?	<input type="checkbox"/>
7	Has the project or part of the project not been financed by other funding sources or will not receive the funding in the foreseeable future?	<input type="checkbox"/>
8	Does the project not exceed the duration of 24 months?	<input type="checkbox"/>
<b>APPLICATION RELEVANCE</b>		
9	Is your project in line and relevant to the scope of the Call? Is the relevance clearly highlighted in the application?	<input type="checkbox"/>
10	Does your project demonstrate a contribution to objectives and expected outputs of the Call?	<input type="checkbox"/>
11	Does your project aim to foster the development or scaling up of innovative methods/practices that have proven to be successful in other contexts, in other countries or regions, or within previous experimentations?	<input type="checkbox"/>
12	Is the need for the project justified and based on an appropriate needs analysis? Does the application provide specific details of the needs analysis - the institution that carried out the needs analysis, the time, the target group, the sample size, and the results?	<input type="checkbox"/>
13	Is there a clear link between the needs analysis and the project issue? Are the problem and the objectives addressed by the project designed to meet identified needs?	<input type="checkbox"/>
14	Does your project involve an innovative approach at least to one of the main domains described in Section 2.1 of the Call Conditions and has a clear rationale?	<input type="checkbox"/>

15	Does the project include special appropriate measures if the project target group has special needs or disabilities?	<input type="checkbox"/>
16	Does the project demonstrate a European added value?	<input type="checkbox"/>
17	Does the application provide an explanation on the added value of the project to the existing experience and its complementarity if any projects have been or are being implemented in the applicant's country or region which relate to youth employment, skills development, etc.?	<input type="checkbox"/>
<b>APPLICATION QUALITY</b>		
18	Are there logical links between the identified needs, problems, and proposed solutions?	<input type="checkbox"/>
19	Do all project activities and deliverables contribute to the objectives and outputs of the project?	<input type="checkbox"/>
20	Are the work-packages designed in a way to ensure proper cash flow management? The lump sum for a WP will be paid only when the entire WP has been fully completed.	<input type="checkbox"/>
21	Are all project phases and activities coherent and properly designed to reach project objectives?	<input type="checkbox"/>
22	Is the duration of activities rational and reasonable?	<input type="checkbox"/>
23	Are all essential elements (listed in Section 2.3 of the Call Conditions) embedded and disclosed in relevant sections of the project application?	<input type="checkbox"/>
24	Does the skills validation process consider all the elements indicated in Section 7 'Arrangements for skills validation and activation in the labour market' of the Call Conditions?	<input type="checkbox"/>
25	Does the project application include monitoring and control measures?	<input type="checkbox"/>
26	Does the design of your project proposal anticipate all potential project risks that could delay or jeopardize the successful delivery of the project? Are the mitigation measures envisaged?	<input type="checkbox"/>
27	Are all the costs foreseen in the Detailed Budget Table necessary to achieve the objectives of the project?	<input type="checkbox"/>
28	Does the Detailed Budget Table show how you calculated the total amount?	<input type="checkbox"/>
29	Does the information in Section 5 'Budget' (Part A of the application) correspond to the information provided in the Detailed Budget Table?	<input type="checkbox"/>
30	Does the project incorporate measures to ensure gender and non-discrimination mainstreaming?	<input type="checkbox"/>
31	Is the participation of each participant vital for project implementation? Does the project specify the skills, experiences, expertise, and management support that each participant will contribute?	<input type="checkbox"/>
32	Does the application disclose all the available experience and expertise necessary to achieve the project's objectives?	<input type="checkbox"/>
<b>EXPECTED IMPACT</b>		
33	Does the application provide a description of a long-term impact on the: - Target group, - Participants, and - Skills development system at the local, regional, national level, or in other EU countries?	<input type="checkbox"/>

34	Does the application propose effective methods and indicators to assess the extent to which the project will produce intended outcomes?	<input type="checkbox"/>
35	Does the application present a dissemination plan to ensure sustainability and long-term impact after EU funding ends?	<input type="checkbox"/>
36	Are the follow-up activities described, and are funding sources envisaged?	<input type="checkbox"/>
TECHNICAL ISSUES		
37	Have all parts of the application remained within the specified character limits, and has the application been fully displayed (i.e., without any text being cut off)?	<input type="checkbox"/>
38	Are the mandatory annexes attached to the application?	<input type="checkbox"/>